

Common conditions

If your child is ill, it's likely to be due to one of a few minor health conditions. Whether you send your child to school will depend on how severe you think the illness is. This guidance can help you make that judgement.

Remember if you're concerned about your child's health, consult a health professional.

- **Cough and Cold** - A child with a minor cough or cold may attend school.
- **Raised temperature** - If your child has a raised temperature, they shouldn't attend school. They can return 24 hours after they start to feel better.
- **Rashes** - can be the first sign of many infectious illnesses, such as chickenpox and measles. Children with these conditions shouldn't attend school. If your child has a rash, check with your GP or practice nurse before sending them to school.
- **Headache** - A child with a minor headache doesn't usually need to be kept off school.
- **Vomiting and diarrhoea** - Children with these conditions should be kept off school. They can return 48 hours after their symptoms disappear.

Further information as to amount of time off for infectious illnesses is available from the school office.

The home / school partnership that we share is very important to us – working together to help your child. We ask that you support our school in its efforts to improve attendance and punctuality and we really appreciate your co-operation.

**Ffordd Derwen
Rhyl
LL18 2RN**

Ysgol Tir Morfa

**Grange Road
Rhyl
LL18 4BY**

Telephone: 01745 350388



Ysgol Tir Morfa

Learning to Live, Living to Learn

Dysgu i fyw, byw i ddysgu

School Attendance

Information for parents

2017-2018

If you have difficulties with attendance or punctuality please contact Ms. Sue Shepherd at the school, who will be pleased to help.

The school has set targets to achieve concerning attendance and punctuality. We are hoping, with your co-operation, to improve both.

Attendance

Regular attendance is vital for pupils to get the most out of the learning opportunities provided at school. When attendance is causing concern we work closely with parents to give as much support and advice as we can. We have a staged procedure in response to absence which eventually can involve a referral to the Educational Social Work service.

A fixed penalty notice can be given for a pupil who has 10 days unauthorised absence from school of £60 per child. Hopefully we can resolve issues before reaching this level.

The school follows local authority guidance and the Headteacher will only authorise leave for a family holiday during term time in exceptional circumstances.

Holidays in term time

It is important for the consistency of your child's education that family holidays are not taken during term time. Headteachers can, in exceptional circumstances, authorise up to 10 days holiday per academic year, but please remember that this is not an entitlement and each request will be considered individually. Absence request forms are available from school and must be completed 4 weeks before the holiday start date.

Any holiday taken without the Headteachers written authorisation will be classed as unauthorised absence and the ESW service will be contacted.

Punctuality

Whilst we are aware that most of our pupils arrive at school on time, it is important to note that lateness does cause upset to learners and disruption to lessons. Parents may not be aware of the difficulties experienced by their children, even if they are only a few minutes late.

Have you thought?

- If late, your child will miss the introduction for the day.
- Coming in late causes disruption to the whole class, as well as to the pupil who is late.
- Registers will have already been taken – this is a Health and Safety issue.
- Learners can be embarrassed and upset at coming into class late.
- Please remember that pupils need to arrive at school at 8.45 each morning, registration is at 8:55.
- Please remember that pupils need to be collected by parents/carers at 3.15 (Ffordd Derwen Site) and 3:05 (Grange Road site) if not on school transport.

Illness

We recognise that children may be ill at some point and therefore some absence is unavoidable. Some of our pupils have significant medical conditions which may affect attendance. However, it is important to remember that absence does impact on learning.

In all cases of absence please:

- Only keep your child away from school if really necessary – we can contact you if we think they are ill whilst in school.
- Telephone school on the first day of absence. Please ring 01745 350388 as soon as possible from 8:20 am.
- Keep school informed if more than one day's absence is necessary. We do not accept messages from transport staff, you must ring school.
- Avoid medical / dental appointments in school time, but if absolutely necessary, please bring your child to school for the remainder of the day.