

our child to school will depend on how severe you think the
nce can help you make that judgement.

**Be concerned about your child's health, consult a
l.**

Child - A child with a minor cough or cold may attend school.

Temperature - If your child has a raised temperature, they
school. They can return 24 hours after they start to feel

the first sign of many infectious illnesses, such as
measles. Children with these conditions shouldn't attend
child has a rash, check with your GP or practice nurse
them to school.

child with a minor headache doesn't usually need to be

Diarrhoea - Children with these conditions should be kept
y can return 48 hours after their symptoms disappear.

as to amount of time off for infectious illnesses is available
e.

partnership that we share is very important to us – working
r child. We ask that you support our school in its efforts
ce and punctuality and we really appreciate your

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Learning to Live, Living to Learn

Dysgu i fyw, byw i ddysgu

School Attendance

Information for parents

2019 - 2020

If you have difficulties with attendance or punctuality please contact
the school, who will be pleased to help.

ed at school. When attendance is causing concern we work to give as much support and advice as we can. We have a response to absence which eventually can involve a referral to Social Work service. If a pupil's attendance is below 93% we will discuss any absence from school.

Advice can be given for a pupil who has 10 days unauthorised absence at £60 per child. Hopefully we can resolve issues before they become a problem.

Local authority guidance and the Headteacher will only authorise a family holiday during term time in exceptional circumstances.

Term time

We recognise the consistency of your child's education that family holidays are important during term time. Headteachers can, in exceptional circumstances, authorise up to 10 days holiday per academic year, but please note that this is not an entitlement and each request will be considered on its merits. Request forms are available from school and must be completed and returned before the holiday start date.

Without the Headteachers written authorisation will be considered unauthorised absence and the ESW service will be contacted.

We know that most of our pupils arrive at school on time, it is important that late arrivals do not cause upset to learners and disruption to the class.

- Coming in late causes disruption to the whole class, as the teacher has to wait for the late learner who is late.
- Registers will have already been taken – this is a Health and Safety issue.
- Learners can be embarrassed and upset at coming into a class late.
- Please remember that pupils need to arrive at school at the correct time. For the morning, registration is at 8:55.
- Please remember that pupils need to be collected by parents at the correct time. For the Ffordd Derwen Site) and 3:05 (Grange Road site) if not arranged otherwise for transport.

Illness

We recognise that children may be ill at some point and the absence is unavoidable. Some of our pupils have significant health issues which may affect attendance. However, it is important to remember that any absence does impact on learning.

In all cases of absence please:

- Only keep your child away from school if really necessary. Please ring us if you think they are ill whilst in school.
- Telephone school on the first day of absence. Please ring as soon as possible from 8:20 am.
- Keep school informed if more than one day's absence is expected. We will not accept messages from transport staff, you must ring the school.
- Avoid medical / dental appointments in school time, but if unavoidable, please bring your child to school for the remainder of the day.