

Ysgol Tir Morfa  
Ffordd Derwen  
Y Rhyl  
Sir Ddinbych  
LL18 2RN  
**Ffôn:** 01745 350388  
**E-bost:** rhona.oneill@ysgoltirmorfa.co.uk  
**Gwe:** www.ysgoltirmorfa.co.uk



Ysgol Tir Morfa  
Derwen Road  
Rhyl  
Denbighshire  
LL18 2RN  
**Tel:** 01745 350388  
**E-mail:** rhona.oneill@ysgoltirmorfa.co.uk  
**Web:** www.ysgoltirmorfa.co.uk

Mrs R O'Neill  
Pennaeth / Headteacher

11<sup>th</sup> December 2019

Dear All Parents/Carers,

Just a polite reminder that it is a requirement of the School Policy that all medication is returned home at the end of each half term and over the summer holiday period.

It is however essential that medication is returned back into school with your child on their return. The only exception would be if the medication has been discontinued or changed; if this were the case you would need to make contact with school either by letter or telephone call to explain.

Please could you also ensure that the medication is returned to school in its original appropriate prescribed container which is dispensed from a pharmacy and includes the prescriber's instructions with the name of the pupil, name of medicine, dose, method of administration and time/frequency of administration.

Also when any medication is sent into school from home, it should be handed over from parent/guardian/escort to a school staff member. This medication will then be signed in and out of school.

Thank you for your co-operation in this matter.

Yours sincerely,

C Owen, Paediatric Nurse and P Thomas, Acting Head Teacher



**MARC**  
**GYRFA CYMRU**  
CAREERS  
WALES MARK



Welsh Network of Healthy School Schemes  
  
Cynlluniau Ysgolion Iach - Rhwydweith Cymru



Cyngor  
**sir ddinbych**  
**denbighshire**  
County Council

